

Mayor Kilpatrick called the Agenda Meeting to order at 8:23 PM followed by a salute to the flag. This meeting was being held via electronic communications.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, March 22, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the April 12, 2021 meeting.

ORDINANCE #519-21

AN ORDINANCE AUTHORIZING THE EXECUTION OF A MASTER FINANCIAL AGREEMENT FOR PAYMENTS IN LIEU OF TAXES WITH SAYREVILLE SEAPORT ASSOCIATES URBAN RENEWAL, L.P. PURSUANT TO THE LONG TERM TAX EXEMPTION LAW AND THE REDEVELOPMENT AREA BOND FINANCING LAW WITH RESPECT TO BLOCK 257, LOT 3.04; BLOCK 257, LOT 3.052; BLOCK 257.01, LOTS 1 AND 1.01; BLOCK 257.01, LOT 1.10; BLOCK 257.01, LOT 4; BLOCK 257.01, LOT 5; BLOCK 257.01, LOT 6; BLOCK 257.01, LOT 20; BLOCK 257.01, LOT 30.12; BLOCK 257.02, LOT 1; BLOCK 257.02, LOT 1.01; AND BLOCK 257.02, LOT 22, COLLECTIVELY COMMONLY KNOWN AS PARCEL C WITHIN THE SAYREVILLE WATERFRONT REDEVELOPMENT AREA, ALL IN THE BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

(Admin. & Finance Committee - Co. Roberts - Public Hearing 4-12-21)

ORDINANCE #520-21

AN ORDINANCE PROVIDING FOR THE SPECIAL ASSESSMENT OF THE COST OF CERTAIN STORMWATER, SANITARY SEWER, WATER, WALKWAY, STREETScape, ROAD, TRAFFIC, INTERSECTION, AND PARKING IMPROVEMENTS, TOGETHER WITH OTHER PROJECT IMPROVEMENTS, ALL WITH RESPECT TO BLOCK 257, LOT 3.04; BLOCK 257, LOT 3.052; BLOCK 257.01, LOTS 1 AND 1.01; BLOCK 257.01, LOT 1.10; BLOCK 257.01, LOT 4; BLOCK 257.01, LOT 5; BLOCK 257.01, LOT 6; BLOCK 257.01, LOT 20; BLOCK 257.01, LOT 30.12; BLOCK 257.02, LOT 1; BLOCK 257.02, LOT 1.01; AND BLOCK 257.02, LOT 22, COLLECTIVELY COMMONLY KNOWN AS PARCEL C WITHIN THE SAYREVILLE WATERFRONT REDEVELOPMENT AREA, ALL IN THE BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX,

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**STATE OF NEW JERSEY, AND AUTHORIZING THE EXECUTION OF A
MASTER SPECIAL ASSESSMENT AGREEMENT AND CERTAIN OTHER
ACTIONS IN CONNECTION THEREWITH**

(Admin. & Finance Committee - Co. Roberts - Public Hearing 4-12-21)

ORDINANCE # 523-21

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XXVI "LAND DEVELOPEMENT" OF
THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE TO AMEND SECTION
26-110 "FEES AND DEPOSITS"**

(Planning & Zoning Committee - Co. Maher - Public Hearing 4-12-21)

➤ **EXECUTIVE SESSION**

Borough Clerk Morelos read the following Executive Session Resolution into record.

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 30-45 minutes to discuss the following matters:

- Litigation
- Personnel

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Mary J. Novak, Councilwoman

APPROVED:

/s/ Victoria Kilpatrick, Mayor

Councilwoman Novak moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilman Enriquez.

Roll Call: Councilpersons Novak, Conti, Dalina, Enriquez, Maher, Roberts, all Ayes.

Time: 8:26 PM

Reconvene:

Councilman Dalina made a **motion to reconvene**. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all Ayes.

Time: 9:09 PM

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's monthly report for the month of February, 2021 and 2020 Year End Report.
- 2) CFO's Investment Activity report for the month of February, 2021.

- Secoded by Councilman Enriquez.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Sayreville UES PTO** to conduct an Off-Premise Calendar Raffle on several dates in 2021 (RA:2363).

- Approved.

C) Application to amend Raffle Licenses filed by:

- 1) **Sayreville Police Auxiliary Association**, changing Raffle/Bingo date from February 5, 2021 to April 23, 2021 (BL: 545A; RL:2356A; RL:2357A).

- Approved.

D) Received **Tax Appeals** from the following:

- 1) 198 Washington Realty, LLC covering Block 79, Lot 2.03, 198 Washington Rd., Sayreville.
- 2) Verizon New Jersey, Inc., covering Block 9999, Lot 1.
- 3) Chae Sun Pak covering Block 210.10, Lot 9.01, 11 Locklin Ct., Sayreville.

- Refer to Tax Counsel

E) Committee Reports:

- 1) Commented on traffic and speeding in town.

➤ **PLANNING & ZONING – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of February, 2021.
- 2) Fire Prevention report for the month of February, 2021.
- 3) Zoning & Code Enforcement report for the months of January and February, 2021.

- Secoded by Councilman Enriquez.

B) Committee Reports:

- 1) Sayreville was granted \$25,000 from NJShares.org to help residents with rent, mortgage or taxes.
- 2) NJ Feeds is offering a state grant in the amount of 2 million for restaurants to help families in need.
- 3) Thanked the grant writers for all their work with the Sustainable Jersey Grant.
- 4) Encouraged people to join the COVID vaccine group on FaceBook to get a vaccine.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health Registrar and County reports for the month of February, 2021.
- 2) Police Department report for the months of January and February, 2021.

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- 3) Municipal Court report for the month of February, 2021.
- 4) Board of Health minutes of February 4, 2021.

- Seconded by Councilman Enriquez.

B) Application for **membership as a Firefighter** received from the following:

- 1) Thomas Longo accepted by Sayreville Engine Co. #1 at their February 25, 2021 meeting.

- Approved.

C) Committee Reports:

- 1) Commented on the committee set up for the feral cats.
- 2) Will follow up on the use of tasers, cannabis and speeding that were brought up by the public.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of February, 2021.

- Seconded by Councilman Conti.

B) Committee Reports:

- 1) Easter Egg Hunt will be held on Saturday.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of February, 2021.
- 2) Office on Aging Supervisor's report for the month of January, 2021.

- Seconded by Councilman Dalina.

B) Committee Reports:

- 1) Progress.

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of February, 2021.
- 2) Rent Leveling Board minutes of March 9, 2021.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Progress.

➤ **MAYOR – Victoria Kilpatrick - NONE**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- **Planning & Zoning**

- **Public Safety**

- **Public Works**

- 1) Authorization to appoint John Palermo as Laborer I in the Dept. of Public Works effective April 5, 2021.

- Approved.

- **Recreation**

- **Water & Sewer**

- 1) Authorization to purchase three (3) Ford F250 Pick-up trucks of which one is an insurance replacement and one is part of the camera truck from Winner Ford through NJ State Contract T2100/A88726 in an amount not to exceed \$100,496.00.

- Resolution.

➤ **C.F.O. - Denise Biancamano - None**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Gillette Towers LLC Site Plan – Bond Reduction Request (Report Attached).

- Resolution.

- 2) Jernee Mill Center LLC II Site Plan – NJDEP Permit Applications (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Enriquez.**

Roll Call: Voice Vote, all Ayes.

Time: 9:29 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____